

NUAS Board meeting

May 11th, 2023, 9:00 – 13:00

KTH campus, Brinellvägen 8, 11th floor

Minutes recorded by Jónína Kárda, General Secretary

Participants:

- Anne-Christine Larsson Ljung, Karlstad University
- Caroline Sjöbreg, Uppsala University – incoming new Swedish board member
- Essi Kiuru, University of Oulu
- Kent Waltersson, Linköping University
- Kristel M. Jæger Skorge, Norwegian Academy of Music
- Samu Leskinen, University of Vaasa
- Søren Lind Christiansen, Aalborg University
- Wilbert van der Meet, Copenhagen Business School

Online participation:

- Henriette Nolsø Rosing, University of Greenland

Absent:

- Guðmundur Ragnar Jónsson, University of Iceland
- Jørgen Fosslund, University Director, UiT The Arctic University
- Johan Ísak Suni Hansen, University of the Faroe Islands

Representing group leaders:

- Ína Dögg Eyþórsdóttir, International Admission and Recognition of Qualifications
- Dan Guttke, Economy
- Ari Nisonen, Facilities and Environment
- Minna Domander, Faculty Administration

Observing Group leaders:

- Christina Th. Brøkker -Knudsen
- Guðrún Margrét Eysteinsdóttir, Human Resources,
- Irinja Paakkanen, Internationalization
- Jesper Christian Mørch
- Jesper Smedegaard Madsen
- Johan Johansson, Information Technology
- Jesper Christian Mørch, Library
- Kristina Von Oelreich, Sustainability
- Kristín Ása Einarsdóttir, Communication



Time	Agenda item
9:00 – 9:10	<p>Welcome: Søren Lind Christensen</p> <ul style="list-style-type: none"> In the absence of Guðmundur R Jónsson Chair of NUAS, Soren L. Christensen was acting chair at the meeting and lead the discussions Caroline Sjöberg, director of Uppsala University is welcomed as the new Swedish NUAS board member.
9:10 – 9:30	<p>News from board members</p> <ul style="list-style-type: none"> A round of introductions. Welcome to Caroline Sjöberg, Univeristy Director of Uppsala University and incoming new Swedish board member. An overview of the higher education platform from each board member and countries
9:30 – 10:10	<p>News from groups – presentation of activities 2022-2023</p> <ul style="list-style-type: none"> NUAS group leaders reported on activities and upcoming events Information has been updated on the NUAS website
10:10 – 10:25	<p>Introduction to new NUAS website and update</p> <ul style="list-style-type: none"> General Secretary reported on the deployment process of the new NUAS website along with an update of how TEAMS can and has been used. Group leaders find this a positive move towards working better with their group members. <p><i>Action point: General secretary will continue to align the use of the NUAS website and put together informational processes for use</i></p>
10:25 – 10:40	<p>Coffee break and stretch</p>
10:40 – 11:10	<p>Transition process for NUAS Presidency to Denmark 2024 Søren Lind Christensen (SLC) Jesper Langergaard director of Danske Universiteter and Kira Vinberg Iverson Chief of Administration will join us via Zoom</p> <ul style="list-style-type: none"> SLC introduced the proposal concerning the upcoming Danish NUAS presidency. SLC will become chair of NUAS and the General Secretary will be situated withing Universities Denmark from January 2024. The proposal pertains to the transition from Iceland to Denmark and a description of the general secretary's profile. In view of the location within Universities Denmark the General Secretary would refer to the director of Universities Denmark on a daily basis and be in close cooperaton with the chairman (SLC at Aalborg University). By situating NUAS GenSec at Universities Denmark it a possibility of uniting the danish higher educational institution rather than having the chair and gensec at Aalborg University. It is also important be be able to get assistance from the former General Secretaries, Iceland and Norway. The suggestion pertains to have the General Secretary in a 0.8 position and 20% overhead to pay for IT and assitance. (see attachment). The budget for the General Secretary is presented in the budget for 2023-2026. Jesper Langergaard director of Danske Universiteter and Kira Vinberg Iverson Chief of Administration joined the meeting via Zoom and introduced

	<p>Universities Denmark by introducing their operations, staff and what they have to offer (see handout)</p> <p>Both SLC's introduction and the orientation from Danish Universities were well received by the board.</p> <p>NOTE: The NUAS board made no remarks or objections to the budget for 2023-2026 and is therefore approved. That includes the budget for the General Secretary when transferred to Denmark.</p> <p><i>Discussion points for later board meetings: change of the time period for the Presidency - Prepare a proposal that the time of the presidency be 2x3 year instead of a 2 year appointment.</i></p>
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<p>11:10 – 11:30</p>	<p>Proposal for Strategy meeting</p> <ul style="list-style-type: none"> Jónína Kárdal General Secretary has been following up on the NUAS board decision to go forth with a strategic meeting for NUAS in view of future goals (Board meeting May 2022, Board meeting October 2022). NUAS General secretary along with SLC acting chair has approached the Danish consulting company Implement – contact person is Thomas Leonhardt. The framework is to have a strategy workshop held in Copenhagen January 25 – 26, 2024 held from 12 noon to 12 noon. Implement's proposal was discussed. <p><i>Action point/decision: Initiate a task force with participants from the group of leaders. Go forth with making an agreement with Implement.</i></p>
<p>11:30 – 11:45</p>	<p>PLA 2023-2024 – development and progress</p> <ul style="list-style-type: none"> A successful NUAS project that has been sustainable. Guðrún Margrét Eysteinsdóttir University of Iceland and General Secretary are in the planning group along with partners from OsloMet, Karlstad University, Helsinki University, Aalborg University and University of Faroe Islands. 34 participants chosen Budget is based on the fees; 35000 NOK per individual. In view of general raise in costs and economic situation there will be a need to increase the budget. <p><i>Comment: Look into the choice guidelines for next PLA program in regards to participation – they might be restrictive in regards to the representation within institutions in each country</i></p>
<p>11:45 – 12:30</p>	<p>Finances: NUAS Budget and finances ,Proposal from Communication group – use of surplus</p> <p>NUAS Budget and Finances</p> <ul style="list-style-type: none"> The General Secretary went over the history of financial transfer from Norway to Iceland in August 1, 2021 and settlement for fiscal year 2022. Investment in NUAS for 2023-2026 <ul style="list-style-type: none"> Support for the groups and group leaders – career development

	<ul style="list-style-type: none"> ○ Strategic meeting in Copenhagen 2024 ○ Storseminar in 2025 ○ Investing in administrative support for General secretary position in the transfer to Denmark <ul style="list-style-type: none"> ● Discussion about raising the membership fee but not timely as the NUAS equity is high. Need to revisit later in regards to membership fees and conference model. <p>Proposal from Communication group – use of surplus The NUAS Communication group has sent a request and proposal for using the group’s surplus, that was a result of their conference in 2022, for their next conference in April 2024. Their request is for the amount of EUR 18000</p> <p><i>Actions/agreements:</i> NUAS Budget and Finances <i>The budget was discussed and in general an unanimous support to it. The board will be asked to vote on the budget via email as this was the first introduction.</i> <i>NOTE: The NUAS board received a call to make remarks or notes about the budget for 2023-2026. No remarks or objections were received and therefore the budget for 2023-2026 has been approved by the NUAS board.</i></p> <p>Proposal from Communication group – use of surplus <i>The board consented to the proposal and the Communication group will be granted EUR 18000. This is a one time decision.</i> <i>It is noted that there is a need to put together guidelines on how to deal with surplus via group activities just as the process of how to deal with deficit has been defined in administrative guidelines.</i> <i>Discussion continued in next board meetings.</i></p>
<p>12:30 – 13:00 -</p>	<p>Report for General Assembly The last NUAS General Assembly was held in May 2021. One part of the report is the auditing of NUAS which has been completed by assigned auditors.</p> <p>Suggestions have been made about changes in the statutes. Dan Guttke presented the proposed changes which align with the decision of the NUAS spring board meeting in 2022. There are three sections within the statutes and guidelines that need to be changed:</p> <ul style="list-style-type: none"> a) Funding b) Responsibility of the special interest group c) Seminar fees <p><i>Action: The General Assembly report along with amendments to the statutes and guidelines will be sent out to the board.</i> <i>General Assembly is expected to be held electronically in the end of May</i></p>
	<p>Other matters SIKT A query came via Group leader Per Johan Rødland from the public agency for Shared services in Education and Research called SIKT. https://sikt.no/en/home This government agency is involved in a wide specter of activities in the Norwegian</p>

	<p>higher education sector. As an agency already involved in international cooperation certain contact persons within SIKT have expressed an interest in joining the NUAS organization as a formal member.</p> <p><i>Action:</i></p> <p><i>Matter discussed within the board. SIKT can not become a member according to the NUAS statutes and bylaws as they are not defined as a university.</i></p> <p><i>We thank them for the interest.</i></p> <p>Farewell</p> <p>We bid farewell to two well appreciated NUAS board members.</p> <p>A farewell to Minna Domander, representing group leaders at the NUAS board</p> <p style="padding-left: 40px;">Minna Domander, group leader for the Faculty Administration is stepping down as both group leader and board representatives.</p> <p style="padding-left: 40px;">The NUAS board thanks Minna for her dedication and extensive work for NUAS.</p> <p>A farewell to Kent Walterson, Swedish board member</p> <p style="padding-left: 40px;">Kent Walterson is stepping down as Swedish board member. He has been worked extensively with the board and was f.ex. part of the Directors meeting planning group for 2023.</p>
	<p>Meeting adjourned</p>